

بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن، ساہیوال

ٹینڈر برائے سروسز ویب ہوسٹنگ

دفتر ڈاکو ویب ہوسٹنگ کی سروسز کے لیے تجربہ کار، اچھی شہرت کے سٹیلنگس اور انکم ٹیکس کی حامل رجسٹرڈ فرموں سے PPRA رولز 2014 کے عین مطابق ٹینڈر مطلوب ہیں۔ ویب ہوسٹنگ سروسز کی تصریحات درج ذیل ہیں۔

SPECIFICATION OF WEB HOSTING SERVICES	
Processor	Intel Xeon E5-2690v3 (Equivalent) 2.6 GHz 32Core & 30MB Cache
HARD DRIVE	2 TB (SSD)
RAM	64 GB (DDR-4)
Operating System	Windows Server 2012 R2
Bandwidth	1GB/s Bandwidth
Software	MySQL, SQL SERVER 2012, .NET Framework 4.5, 4.6 & PHP 5.5,5.6,7, PHP SQLSRV enabled, Crystal Reports 13
Backup	Routine backup (code, databases etc.)
Plesk Panel:	YES
Security	Firewall, VPN, SSL
Configuration and Maintenance	DNS Zone Management, 24/7 Support. Configuration and maintenance (fully managed) services, all essential security measures must be ensured

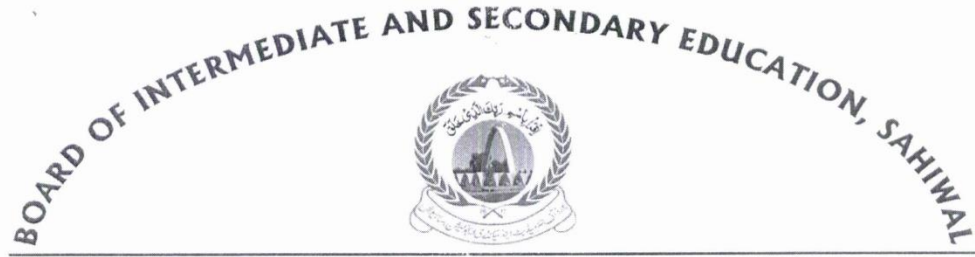
سربراہ ٹینڈر مورخہ 23-12-2019 بوقت 1:00 AM بجے تک بذریعہ ڈاک رجسٹرڈ میل سروس، زیر دستخطی کے دفتر میں پہنچ جانی چاہیے جو اسی روز بوقت 02:00 بجے فرموں کے مالکان یا ان کے بااختیار نمائندگان جنہیں وہ تحریری اختیار دیں گے ان کی موجودگی میں کھولے جائیں گے۔ دسی بھیجا گیا کوئی ٹینڈر مقرر تاریخ اور وقت ختم ہونے کے بعد قابل قبول نہ ہوگا

شرائط:

- 1- ٹینڈر / کنٹینڈر کے ساتھ مالیاتی تحفظ کا پانچ فیصد (Bid-Security) بطور گائیڈ لائن پیش کرنا۔ پانچ فیصد (Bid-Security) کے کسی بھی شاخ میں بنام سیکرٹری بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن ساہیوال جمع کروا کر ٹینڈر (ٹیکنیکل بڈ) کے ہمراہ منسلک کریں۔ مطلوبہ Bid-Security (حساب پانچ فیصد) ٹینڈر / کنٹینڈر کے ساتھ منسلک نہ ہونے کی صورت میں ایسے ٹینڈر / کنٹینڈر قابل قبول نہ ہوں گے۔
- 2- کنٹینڈر دفتر کی جانب سے جاری کردہ ٹینڈر میں دیے گئے پروف فارمہ براہ فائصل / ٹیکنیکل بڈ پر ہی مہیا کیے جائیں بصورت دیگر کوٹیشن منسوخ کر دی جائے گی۔
- 3- کامیاب نرخ دہندہ / سپلائر ٹیکنیکل کنٹریکٹ امائنٹ کا 10% پروف فارمٹس گارنٹی معاہدہ پر دستخط کرنے سے قبل جمع کروائے گا۔
- 4- ٹینڈر دہندہ اپنے نرخوں پر 90 دن تک پابند رہے گا۔
- 5- مذکورہ بالا سروس کا ٹینڈر فارم و تصریحات اور شرائط ٹینڈر کی کاپی مبلغ 1000/- روپے (تاقابل واپسی) بطور ٹینڈر فیس بذریعہ بینک چالان حبیب بینک لمیٹڈ (کوٹ خاد علی روڈ) ساہیوال برانچ کوڈ 0686 نمبر اکاؤنٹ 7900361601 میں جمع کروا کر ٹینڈر تاریخ اشاعت کے روز سے شعبہ سٹور سے حاصل کر سکتے ہیں۔
- 6- ٹیکنیکل (Technical) اور فنانسل (Financial) آفرز ہتھاپ پر کیوٹیشن رولز (a) (2) 38 کے مطابق علیحدہ علیحدہ بند کرنے کے بعد ایک ہی لفافہ میں بند کر کے جمع کروائیں تمام Assessment اور Procedure درج بالا رولز کے مطابق ہوگا۔
- 7- ٹینڈر میں ریٹ کا اندراج لفظوں اور ہندسوں میں کریں۔
- 8- منظور شدہ ریٹ میں کسی قسم کی تبدیلی ناقابل قبول ہوگی۔
- 9- مشروط انکمیل ٹینڈر جو کہ PPRA رولز 2014 کے مطابق نہیں ہوں گے وہ ناقابل قبول ہوں گے۔
- 10- حکومت پاکستان کی طرف سے عائد کردہ تمام ٹیکس بذمہ فرم ہونگے اور جمع کروائی گئی کنٹینڈر میں شامل تصور کیے جائیں گے۔
- 11- ٹینڈر میں کامیاب ہونے والی فرم کے ساتھ ایک سال کا کنٹریکٹ کیا جائے گا اور کنٹریکٹ ختم ہونے پر مزید ایک سال کا کنٹریکٹ کمپیوٹر سیکشن (ویب ڈویلپر) کی تسلی بخش User report کی بنا پر بڑھایا جاسکتا ہے۔

نوٹ: مزید معلومات دفتری اوقات میں زیر دستخطی / شعبہ سٹور کے ٹیلی فون نمبر 040-4272159 پر رابطہ کر کے حاصل کی جاسکتی ہیں۔

سیکرٹری



STANDARD BIDDING DOCUMENTS

Tender # 4/2019-20

LAST DATE OF SUBMISSION OF DOCUMENTS:

23-12-2019

PROCUREMENT OF: **WEB HOSTING SERVICES**

ATTACHED DOCUMENTS

- Instructions to Bidders.
- Technical Evaluation Criteria
- Technical Bid.
- Financial Bid Performa.

NOTE:

The Bidder has to submit the Technical Evaluation Criteria, Sealed Technical Bid and Financial Bid separately. Supply Schedule will be mentioned in the work order.

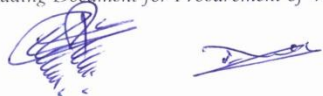
Price. Rs.1000/-

INSTRUCTION TO BIDDERS

1. The Board invites Bids from Firms, authorized dealers for supply as per technical specifications given in the tender document.
2. All firms/suppliers and distributors having minimum 3 years experience in applied category and who fulfill the criteria as per given in advertisement will stand eligible for the Bidding.
3. The Bidder should not have been blacklisted by any government, semi government organization or any autonomous bodies etc.
4. The Bidding Documents should be read in conjunction with any Addenda issued in accordance with the terms and conditions given below.
5. Any addendum issued shall be part of the Bidding Document and shall be communicated in writing to all who have obtained the Bidding document directly from the Purchaser.
6. The Bidder shall submit the Bid on "Financial Bid Form". This form must be completed without any alterations in its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested as per specifications given in Technical Bid.
7. Firm will have to submit financial bid including all taxes, imposed by the Government.

Terms and Conditions

1. The invitation for Bids issued by the Purchaser Board of Intermediate and Secondary Education, Sahiwal (Board) is not part of the Contract Agreement.
2. The technical and financial offers be submitted in separate sealed envelopes as per PPRA rules 2014.
3. At any time prior to the deadline for submission of Bids, the Purchaser may amend the Bidding Documents by issuing addenda.
4. To give prospective Bidder reasonable time in which to take an addendum into account in preparing their Bids, the Purchaser may at its discretion, extend the deadline for the submission of Bids.
5. The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the Bidding process.
6. The Bidder shall submit the **Technical Bid and Financial Bid on prescribed Proforma given by Board in Tender documents**. This form must be completed without any alterations in its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested as per specifications given in Technical Bid.
7. Unless otherwise indicated in the Bidding Documents (BDs), alternative Bids shall not be considered.
8. Bid Security @5% of total value of Bid in favour of **Secretary, Board of Intermediate and Secondary Education, Sahiwal** in the shape of Pay Order/ Bank Draft or CDR issued by any branch of scheduled bank should be attached with the Technical Bid.



9. Any Bid not accompanied by a substantially responsive Bid Security will be rejected by the Purchaser.
10. The successful bidder will furnish the performance security within 15 days of the receipt of notification of award from the purchaser.
11. The Bid security of the successful Bidders shall be returned as promptly as possible upon the successful Bidder's furnishing of the performance security @ 10% of the total cost before the signing of contract/agreement that will be made on stamp paper value of 0.25% of contract value.
12. Bids shall remain valid for the period of specified in the BDs after the Bid submission deadline date i.e. 90 days from the opening of Technical Bid. A Bid valid for a shorter period shall be rejected by the Purchaser as non responsive.
13. The original and Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.
14. Any interlineations, erasures, or overwriting shall be valid only if those are signed or initialed by the person signing the Bid.
15. The Purchaser shall not consider any Bid that arrives after the deadline for submission of Bids. Any Bid received by the Purchaser after the deadline for submission of Bids shall be declared late, rejected and returned.
16. The Tender Documents will be received up to 23-12-2019 till 01:00 pm in the office of Secretary, Board of Intermediate & Secondary Education, Sahiwal. The same will be opened on the same day at 02:00 pm in the presence of Bidders or their representative who make them available on that date and time in the office of Secretary BISE, Sahiwal.
17. Information relating to the examination, evaluation, comparison, and post qualification of Bids, and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all Bidders.
18. Any effort by a Bidder to influence the purchaser in the examination, evaluation, comparison and post qualification of the Bids or contract award decisions may result in the rejection of its Bid.
19. If, after the technical evaluation, the purchaser determines that the Bid is not substantially responsive it shall reject the Bid.
20. A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding documents without material deviation, reservation, or omission.
21. The Chairman, BISE, Sahiwal reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to contract award, without thereby incurring any liability to Bidders.
22. The purchaser shall awarded the Contract to Bidder whose offer has been determined to be technically sound and financially lowest evaluated and is substantially responsive to the Bidding documents, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.



23. At the time, the contract is awarded, the Chairman BISE, Sahiwal reserves the right to increase or decrease the quantity of items to be purchased originally specified in Technical Bid. Schedule of requirement, without any change in the unit prices or other terms and conditions of the Bid and the Bidding documents.
24. Prior to the expiration of the period of Bid validity, the purchaser shall notify the successful Bidder, in writing that its Bid has been accepted.
25. Purchaser (BISE-Sahiwal) may opt the offer/option of same/equal closest to the specification being a matter of quality.
26. The purchaser shall have the right to impose fine equal to 2% of contract value per month, if the provided services not up to mark and resulting, disturbance or trouble in Board's service.
27. No disruption / interruption in services during peak hours will be acceptable.
28. Rate of services should be mentioned in Pak Rupees.
29. Initial contract with the successful bidder will be of one year that may be extendable further one year with the consent of both parties and on satisfactory performance report from BISE, Sahiwal. In case of unsatisfactory performance, the purchaser will have the right to cancel/terminate the contract with the issuance of one-month notice.

TERM OF PAYMENT

1. The payment of service will be made after successful delivery of services on quarterly basis for one year.
2. All payment shall be made through cross cheque in Pak Rupees.
3. All Taxes will be deducted at source as per government rules at the time of payment and tax deduction letter will be provided along with each payment cheque
4. As party B submitted the Ten percent (10%), annual contract value, under performance security and payment will be made by party A after successful delivery of services against specified period so, no further/duplicate security will be retained.

The Bid security may be forfeited:

- a) If a Bidder withdraws its Bid during the period of Bid validity specified in BDS.
- b) If the successful Bidder fails to:-
 - i. Sign to the contract in accordance with the above said terms and conditions.
 - ii. Furnish a performance security @ 10% of the total cost of Bid.



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, SAHIWAL

DEMAND OF WEB HOSTING SERVICES

TECHNICAL BID

WEB HOSTING SERVICES SPECIFICATION		Demand
Processor	Intel Xeon E5-2690v3 (Equivalent) 2.6 GHz 32 Core & 30MB Cache	1
HARD DRIVE	2 TB (SSD)	
RAM	64 GB (DDR-4)	
Operating System	Windows Server 2012 R2	
Bandwidth	1GB/s Bandwidth	
Software	MySQL, SQL SERVER 2012, .NET Framework 4.5, 4.6 & PHP 5.5, 5.6, 7, PHP SQLSRV enabled, Crystal Reports 13	
Backup	Routine backup (code, databases etc.)	
Plesk Panel:	YES	
Security	Firewall, VPN, SSL	
Configuration and Maintenance	DNS Zone Management, 24/7 Support, Configuration and maintenance (fully managed) services, all essential security measures must be ensured	



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, SAHIWAL**DEMAND OF WEB HOSTING SERVICES****FINANCIAL BID**

WB HOSTING SERVICES SPECIFICATION		Demand	QUOTATION		
			Rate per unit in figure	Rate per unit in words	Total Cost
Processor	Intel Xeon E5-2690v3 (Equivalent) 2.6 GHz32Core & 30MB Cache	1			
HARD DRIVE	2 TB (SSD)				
RAM	64 GB (DDR-4)				
Operating System	Windows Server 2012 R2				
Bandwidth	1GB/s Bandwidth				
Software	MySQL, SQL SERVER 2012, .NET Framework 4.5, 4.6 & PHP 5.5,5.6,7 , PHP SQLSRV enabled, Crystal Reports 13				
Backup	Routine backup (code, databases etc.)				
Plesk Panel:	YES				
Security	Firewall, VPN, SSL				
Configuration and Maintenance	DNS Zone Management, 24/7 Support, Configuration and maintenance (fully managed) services, all essential security measures must be ensured				

Estimated Price: 14,00,000/=
(per year service)



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION SAHIWAL.

TECHNICAL EVALUATION CRITERIA

1. Name of Bidder/ Lead Bidder. _____
2. Status of Firm/Company/JV/Group _____
3. Address _____
4. Sales Tax No _____
5. Income Tax No. _____
6. Sales Tax Registration (If applicable) _____
7. Date of Establishment of Business. _____
8. **Financial information:**
 - a. Income Tax paid/deducted for previous one year 2018-19.
(attach evidence)
 - b. Attach Professional Tax paid certificate of current year.
 - c. Cash flow availability.
(Attach Bank Statement for fiscal year July, 2018 to June,2019)
9. **Ability to supply items.**
According to Specifications.
10.
 - a. 3 Years Experience
 - b. No Defaulter/Blacklist certificate
 - c. Web Hosting Provider
11. Pay order/CDR/Bank Draft No. _____ Amount _____ dated _____
Name of Bank _____ Branch _____
(Attach original Pay order/CDR/Bank Draft)

CHECK LIST

Sr. No.	Name of Documents	Yes	No	Page No.
1	Income Tax Certificate (Along with NTN No.)			
2	Professional Tax Certificate			
3	Bank Statement (July 2018 to June 2019)			
4	Performance Certificate			
5	Experience Certificate / Work Order			
6	No Defaulter / Blacklist Certificate			
7	Pay Order/CDR/Bank Draft			

Name of Owner/Representative _____

Name of Firm/Bidder _____

Signature and Stamp _____

CNIC #. _____

Cell # _____

E-mail: _____

Dated _____

pg. 5